

Date

Dear _____,

Thank you for being a Community Technology Tutor at Homeless Prenatal Program! The CTC is a vital resource for many of our clients and your help in assisting our visitors is crucial to its success. We hope that this can be a rewarding experience for you and a positive use of your time. Please take a moment to review and sign our organizational and program values, and keep this packet as a resource to you as you progress through your volunteership.

As we discussed, you are committed to 3 months of service at the CTC, which will conclude on _____. After the six week mark, around the week of the _____, I'd like to meet with you to talk about your experience at that point.

Please feel free to communicate any questions or concerns you may have, and best of luck as you embark on what I hope will be a very rewarding experience at an organization you can be proud of!

Sincerely,

Scott Reed
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Homeless Prenatal Program
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